



FACULTY OF PAIN MEDICINE

of the Royal College of Anaesthetists

Hospital Review Form (HRF) Guidance for RAPMs

- The Hospital Review Form (HRF) should be sent out to Faculty Tutor (Pain) of hospitals currently providing the Stage 3 SIA in Pain Medicine in your region.
- Centres that wish to apply to be recognised for the Stage 3 SIA in Pain Medicine within your region should complete the same form.
- The forms should be returned electronically to you by an agreed date (suggested 6 weeks).
- Together with an independent assessor(s) you should review the HRFs. The independent assessors may be the Training Programme Director (TPD) or a Regional Adviser (RA) in Pain Medicine from a neighbouring region.
- You should collate all the data and complete an Approval Checklist Form (ACF) for each hospital. From this, it should be possible to create a summary document of the location, duration and rotations involved in the Advanced Pain Training post(s) within your region.
- The assessors should review the ACFs and make a final decision on new or existing APT proposal(s). Suggested assessors include the RAPM Chair or FPMTAC Chair.
- Retain a copy of these documents for your records; they should be updated every 3yrs or whenever there are any changes to the training programme locally. Submit the agreed summary document for the Stage 3 SIA in Pain Medicine posts within your region to the FPM via contact@fpm.ac.uk
- Advice can be sought from the Faculty of Pain Medicine Training and Assessment Committee (FPMTAC) if there are queries or concerns over local SIA in Pain Medicine training opportunities.