



FACULTY OF PAIN MEDICINE

of the Royal College of Anaesthetists

Introduction:

The Royal College of Anaesthetists (RCoA) is the Data Controller for your information. The survey has been initiated by the Faculty of Pain Medicine (FPM). This privacy notice is specific to the FPM Gap Analysis survey and explains how we use your personal information in relation to the survey and your rights regarding that information.

What personal information do we collect and what do we do with this information?

Participants name and email address are requested so that results can be sent back to participants and should we have any follow up questions. Personal details will not be shared with the Gap Analysis working group. The responses will be analysed and used to determine the status of pain services across the UK. All information gathered from the survey will be anonymised and will not be traceable to you.

What is the legal basis for collecting the data?

Consent

Will the data be shared?

The information will stay within the FPM and will not be shared with anyone else.

How long will we process your data for?

When the project is completed in December 2024 we will destroy your personal information.

How do we protect your data?

RCoA takes the security of your personal information seriously. In order to prevent unauthorised access or disclosure and unlawful or unauthorised processing and accidental loss, destruction or damage, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

What are your rights?

Right of access

Right to data portability

Rights in relation to inaccurate personal or incomplete data

Right to object to or restrict our data processing

Right to erasure

Right to withdrawal of consent

Where our processing of your personal information is based on your consent, you have the right to withdraw your consent at any time.

If you wish to exercise any of your rights please contact the RCoA Data Protection Officer dpo@rcoa.ac.uk in the first instance.

Who can I contact about this Notice?

Questions, comments and the exercise of your rights regarding this Privacy Notice and your personal information are welcomed. RCoA has a Data Protection Officer – Mark Blaney who

can help you with any queries about the information in this Privacy Notice. Mark Blaney can help you with any queries about the information in this Privacy Notice. He can be contacted at the following:

·email address: dpo@rcoa.ac.uk

telephone number: 020 7092 1501

address: Churchill House, 35 Red Lion Square, London WC1R 4SG

If you wish to make a complaint on how we have handled your personal information, you can contact our Data Protection Officer. If you are not satisfied with our response or believe we are processing your personal information in a way that is not in accordance with the law, you have the right to lodge a complaint with the supervisory authority in the UK responsible for the implementation and enforcement data protection law: the Information Commissioner's Office (the "ICO"). You can contact the ICO via their website – <https://ico.org.uk/concerns/> - or by calling their helpline – 0303 123 1113.